



**Dr. Bharti Dave**  
Principal

Managed by Mahipatram Rupram Ashram

# **M. P. ARTS & M. H. COMMERCE COLLEGE FOR WOMEN**

Reaccredited by NAAC with A Grade with the CGPA 3.02

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Ref. No. \_\_\_\_\_

Date : \_\_\_\_\_

## **Minutes of the (Online) Meeting of IQAC Members**

Date: August 7, 2020

Time: 4:30 pm.

### **Agenda :**

- To discuss the Online Teaching Platform suggested by the State Government MS Teams
- To inform the teachers to take the training for the same
- Prepare Time Table accordingly
- To discuss the problems anticipated in the online teaching and the solutions for the same

### **Discussion:**

- The teachers to be introduced to the MS TEAMS and its functioning
- Make them download it on their phones
- Give them formal training to use it
- Lectures to be uploaded by the Principal for the students to understand MS Teams, and make the students download it
- Training for the students to install MS Teams on their phones, log in and use it for their lectures.
- The problems of the online teaching to be addressed

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