



Yearly Status Report - 2018-2019

Part A

Data of the Institution

1. Name of the Institution		M. P. ARTS AND M. H. COMMERCE COLLEGE FOR WOMEN
Name of the head of the Institution		Dr. Bharti Dave
Designation		Principal
Does the Institution function from own campus		Yes
Phone no/Alternate Phone no.		07925453128
Mobile no.		9824295381
Registered Email		mpmhac216@yahoo.co.in
Alternate Email		bhartigirish@yahoo.com
Address		Mahipatram Rupram Ashram Building Nr. Kagdapeeth Police Station Outside Raipur Gate
City/Town		Ahmedabad
State/UT		Gujarat

Pincode	380022																								
2. Institutional Status																									
Affiliated / Constituent	Affiliated																								
Type of Institution	Women																								
Location	Urban																								
Financial Status	state																								
Name of the IQAC co-ordinator/Director	Dr. Margi Hathi																								
Phone no/Alternate Phone no.	07925453128																								
Mobile no.	9825708279																								
Registered Email	mpmhac216@yahoo.co.in																								
Alternate Email	bhartigirish@yahoo.com																								
3. Website Address																									
Web-link of the AQAR: (Previous Academic Year)	https://drive.google.com/file/d/1z0x87tY3o50WDWTm_e20KTq8d3yW5BTu/view																								
4. Whether Academic Calendar prepared during the year	Yes																								
if yes,whether it is uploaded in the institutional website: Weblink :	http://mpmhcollege.edu.in/institutional-calendar/																								
5. Accrediation Details																									
<table border="1"> <thead> <tr> <th rowspan="2">Cycle</th> <th rowspan="2">Grade</th> <th rowspan="2">CGPA</th> <th rowspan="2">Year of Accrediation</th> <th colspan="2">Validity</th> </tr> <tr> <th>Period From</th> <th>Period To</th> </tr> </thead> <tbody> <tr> <td>2</td> <td>B</td> <td>2.77</td> <td>2010</td> <td>04-Sep-2010</td> <td>03-Sep-2015</td> </tr> <tr> <td>3</td> <td>A</td> <td>3.02</td> <td>2017</td> <td>27-Nov-2017</td> <td>26-Nov-2022</td> </tr> </tbody> </table>						Cycle	Grade	CGPA	Year of Accrediation	Validity		Period From	Period To	2	B	2.77	2010	04-Sep-2010	03-Sep-2015	3	A	3.02	2017	27-Nov-2017	26-Nov-2022
Cycle	Grade	CGPA	Year of Accrediation	Validity																					
				Period From	Period To																				
2	B	2.77	2010	04-Sep-2010	03-Sep-2015																				
3	A	3.02	2017	27-Nov-2017	26-Nov-2022																				
6. Date of Establishment of IQAC	15-Jun-2005																								
7. Internal Quality Assurance System																									

Quality initiatives by IQAC during the year for promoting quality culture

Item /Title of the quality initiative by IQAC	Date & Duration	Number of participants/ beneficiaries
NAAC Sponsored National Seminar on Qualitative Amendments in Curriculum Designing and Delivering	17-Feb-2019 1	190
No Files Uploaded !!!		

8. Provide the list of Special Status conferred by Central/ State Government-UGC/CSIR/DST/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.

Institution/Department/ Faculty	Scheme	Funding Agency	Year of award with duration	Amount
Commerce	0	N/A	2019 0	0
Arts	0	N/A	2019 0	0
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9. Whether composition of IQAC as per latest NAAC guidelines:

Yes

Upload latest notification of formation of IQAC

[View File](#)

10. Number of IQAC meetings held during the year :

4

The minutes of IQAC meeting and compliances to the decisions have been uploaded on the institutional website

Yes

Upload the minutes of meeting and action taken report

[View File](#)

11. Whether IQAC received funding from any of the funding agency to support its activities during the year?

Yes

If yes, mention the amount

67000

Year

2019

12. Significant contributions made by IQAC during the current year(maximum five bullets)

Finishing School sponsored by KCG, Gujarat for the Final Year students of BA and B Com to instil Life Skills, Employability Skills and train them in Functional English Government Sponsored 4 months course in Fashion Designing which includes Fashion Sketching, Pattern Making, Stitching, Illustration etc.

The students who complete it are even assured work as per their need to earn from home. Those who wish to purchase a sewing machine are even helped to avail government subsidies. Participation of final year students in the Mega Placement fair organized by the Government of Gujarat. NAAC Sponsored National Seminar was organized in which we discussed qualitative amendments in curriculum designing and delivering.

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13. Plan of action chalked out by the IQAC in the beginning of the academic year towards Quality Enhancement and outcome achieved by the end of the academic year

Plan of Action	Achivements/Outcomes
Participation of the college in State Level Ranking Framework (SIRF) on the lines of NIRF for Academic and Administrative Evaluation	Concentrated in organizing a National Level Seminar sponsored by NAAC
Ensure active participation of the college students in State and National Level Cultural, Sports, NCC, NSS and Academic activities	Could achieve considerable success in making the children participate in various activities.They even succeeded in get awards to some extent
Organize a State Level Seminar in CWDC	Pending
Host Sate level Competitions	Pending
Focus more and more on vocational and skill development	Finishing School Course in Fashion Designing (New Initiatives)
Introduce activities that instill morals, values and ethics	Donations by students in Flood Relief Funds, Sheher Shikshan Samiti, to the mahipatram Rupram ashram on Valentine's Day
Encourage teachers to participate and present papers in National and International Seminars and FDPs	Almost 100% teachers participated in various State, National and International Conferences/ Seminars/FDPs and even published books, research papers in the UGC Approved Journals
Arrange FDPs for the Administrative staff members	The administrative staff is being trained in Gujarati typing and Tally
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14. Whether AQAR was placed before statutory body ?

Yes

Name of Statutory Body	Meeting Date
Mahipatram Rupram Ashram	15-Jul-2019

15. Whether NAAC/or any other accredited body(s) visited IQAC or interacted with it to assess the functioning ?

No

16. Whether institutional data submitted to AISHE:	Yes
Year of Submission	2019
Date of Submission	07-Jan-2019
17. Does the Institution have Management Information System ?	Yes
If yes, give a brief description and a list of modules currently operational (maximum 500 words)	<p> Various Committees have been formed for the adequate and qualitative functioning in each and every department. The Committee Heads have to report to the Head of the Institution during the Committee Meetings. </p> <ul style="list-style-type: none"> • Administrative Procedures including Finance: Budget Preparation Regular Reporting by Office Superintendent to the Head of the Institution about the income and expenses • Students' Admission Procedure: Centralized Admission Procedure is done by Gujarat University in BA, B Com and M. Com • Students' Records: Allotment of the roll numbers to the students and preparation of separate lists of each class subjectwise lists are prepared lists given to the teachers regular attendance taken by the each and every teacher parents of the students who are irregular are informed and due actions are taken. Computerized and Manual Students' Profile is well maintained • Teaching Evaluation and Examination Procedures: Preparation of the Academic Calendar in the beginning of the year which includes teaching days, important events during the year and the evaluation dates the Academic Calendar is given to all the faculty members and is displayed on the notice boards for studentsexam timetables are displayed on the notice boards Internal Exams in each semester Assignments/Projects subject wise results declared within 10 days of the completion of the examination results conveyed to the students in the classrooms and by displaying them on the notice boards Remedial Coaching arranged for weaker students Star Batches are conducted for the brilliant students <p> NOTE: In the MIS for all the above activities following members are </p>

involved at every stage wherever necessary. Principal IQAC
Coordinator Committees HODs Faculty
Members Students Stake Holders

Part B

CRITERION I – CURRICULAR ASPECTS

1.1 – Curriculum Planning and Implementation

1.1.1 – Institution has the mechanism for well planned curriculum delivery and documentation. Explain in 500 words

? Preparation and circulation of the Institutional Academic Calendar amongst the faculty members on the very first day of the beginning of the academic year. It is also displayed everywhere in the campus and on the website ? Adherence to the proposed teaching and exam dates to a large extent ? Ensure open internet access to the faculty members of all the departments to help them download the updated syllabus from the Gujarat University website ? The Head of the Departments download the syllabus and circulate amongst the department members ? Department meetings with the Head of the Institution before the beginning of the semester ensure that there is no misunderstanding regarding it. ? Teaching Plans are made by the departments and the syllabus is judiciously distributed amongst the department members. ? Value added courses, study tours, assignments, projects expert lectures etc., that can enhance the effective implementation of the curriculum are included in the teaching plans and approved by the Head of the Institution. ? Regular Academic Audit by the Head of the Institution ensures the effective implementation of the teaching plan. ? Feedback from the students and parents are taken in this regard and immediate action is taken on the issues reflected in the feedbacks. ? Extra Lectures are arranged and best possible efforts are made to prepare the students for better outcome

1.1.2 – Certificate/ Diploma Courses introduced during the academic year

Certificate	Diploma Courses	Dates of Introduction	Duration	Focus on employ ability/entrepreneurship	Skill Development
Fashion Designing	0	20/08/2019	4	Yes	Yes

1.2 – Academic Flexibility

1.2.1 – New programmes/courses introduced during the academic year

Programme/Course	Programme Specialization	Dates of Introduction
No Data Entered/Not Applicable !!!		
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1.2.2 – Programmes in which Choice Based Credit System (CBCS)/Elective course system implemented at the affiliated Colleges (if applicable) during the academic year.

Name of programmes adopting CBCS	Programme Specialization	Date of implementation of CBCS/Elective Course System
No Data Entered/Not Applicable !!!		

1.2.3 – Students enrolled in Certificate/ Diploma Courses introduced during the year

	Certificate	Diploma Course
Number of Students	469	0

1.3 – Curriculum Enrichment

1.3.1 – Value-added courses imparting transferable and life skills offered during the year

Value Added Courses	Date of Introduction	Number of Students Enrolled
Beauty and Health Care	17/12/2018	53
Tally GST	18/12/2018	50
Gujarati Typing	15/01/2019	15
Health Care Attendant	15/07/2018	26
Elderly Health Care Management	18/01/2019	26
Proof Reading	01/01/2019	15
Yog Teachers Training Programme	18/01/2019	50
Acupressure	02/02/2019	65
Fashion Designing	20/08/2019	80
Glass Painting	17/12/2018	25
Rope Art	21/08/2018	64
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1.3.2 – Field Projects / Internships under taken during the year

Project/Programme Title	Programme Specialization	No. of students enrolled for Field Projects / Internships
BA	Sociology, Economics, Gujarati	25
BCom	Accountancy	25
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1.4 – Feedback System

1.4.1 – Whether structured feedback received from all the stakeholders.

Students	Yes
Teachers	Yes
Employers	Yes
Alumni	Yes
Parents	Yes

1.4.2 – How the feedback obtained is being analyzed and utilized for overall development of the institution? (maximum 500 words)

Feedback Obtained
<ul style="list-style-type: none">Feedback from students is obtained through online forms on website, in hard copy once in each semester and orally during the academic audit done by the Head of the Institution. The online suggestions and feedback are regularly analyzed by the Head of the Institution and the issues are resolved on immediate basis. The written feedbacks are analyzed by the Feedback Committee and the analysis is handed over to the Head of the Institution for further action. The oral feedbacks are directly taken by the Head of the Institution.Feedback from students is also obtained during the meetings of the Students' Council every fortnight with the Coordinator of the college and once in a month with the Head of the Institution. Apart from that every student is free to meet

the Head of the Institution as and when required. • The Feedbacks from the teachers are sought during the staff meetings during the year • Feedbacks from the Alumni and Parents are taken online through a google form uploaded on the college website. • Feedbacks from the employers are regularly sought during the campus interviews and later after the placement.

CRITERION II – TEACHING- LEARNING AND EVALUATION

2.1 – Student Enrolment and Profile

2.1.1 – Demand Ratio during the year

Name of the Programme	Programme Specialization	Number of seats available	Number of Application received	Students Enrolled
BA	Sociology	100	0	70
BA	Economics	80	0	60
BA	Gujarati	60	0	64
BCom	Accountancy	300	0	300
MCom	Accountancy	125	0	124
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2.2 – Catering to Student Diversity

2.2.1 – Student - Full time teacher ratio (current year data)

Year	Number of students enrolled in the institution (UG)	Number of students enrolled in the institution (PG)	Number of fulltime teachers available in the institution teaching only UG courses	Number of fulltime teachers available in the institution teaching only PG courses	Number of teachers teaching both UG and PG courses
2018	1344	222	9	0	1

2.3 – Teaching - Learning Process

2.3.1 – Percentage of teachers using ICT for effective teaching with Learning Management Systems (LMS), E-learning resources etc. (current year data)

Number of Teachers on Roll	Number of teachers using ICT (LMS, e-Resources)	ICT Tools and resources available	Number of ICT enabled Classrooms	Number of smart classrooms	E-resources and techniques used
12	12	7	2	2	7

2.3.2 – Students mentoring system available in the institution? Give details. (maximum 500 words)

Yes, we do have student mentoring system in our college. We form Star Batches and Remedial Batches in each class. The students who secure first class or distinction are listed in the Star Batch. The students who secure Second Class or Pass Class or if they fail, they are listed in the Remedial Batch. Special lectures are arranged for both the batches and the teachers work hard to improve their results. The teachers are also available in the campus after the lectures and the students are free to approach them for their questions and doubts. Separate registers are maintained for both the type of batches.

Number of students enrolled in the institution	Number of fulltime teachers	Mentor : Mentee Ratio
1566	9	1:174

2.4 – Teacher Profile and Quality

2.4.1 – Number of full time teachers appointed during the year

No. of sanctioned positions	No. of filled positions	Vacant positions	Positions filled during the current year	No. of faculty with Ph.D
27	12	15	0	6

2.4.2 – Honours and recognition received by teachers (received awards, recognition, fellowships at State, National, International level from Government, recognised bodies during the year)

Year of Award	Name of full time teachers receiving awards from state level, national level, international level	Designation	Name of the award, fellowship, received from Government or recognized bodies
2019	1	Principal(in-charge)	All India College Principals Association
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2.5 – Evaluation Process and Reforms

2.5.1 – Number of days from the date of semester-end/ year- end examination till the declaration of results during the year

Programme Name	Programme Code	Semester/ year	Last date of the last semester-end/ year-end examination	Date of declaration of results of semester-end/ year- end examination
BCom	31	2019	27/03/2019	11/05/2019
BA	11	2019	27/03/2019	06/05/2019
MCom	33	2019	26/03/2019	24/05/2019
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2.5.2 – Reforms initiated on Continuous Internal Evaluation(CIE) system at the institutional level (250 words)

The college ensures that each department takes class tests of each topic after its completion in each subject. The students are also evaluated through Quiz Competitions, Class Seminars and Presentations in the class on a given topic. Assignments and Projects are given in each subject by all the departments. They are also evaluated as a part of CIE.

2.5.3 – Academic calendar prepared and adhered for conduct of Examination and other related matters (250 words)

- The Institutional Academic Calendar is prepared on the lines of the University Academic Calendar
- It is prepared on the very first day of the beginning of the academic term
- All the major activities of the year are planned and dates are fixed for them
- Examination (Both Internal and External) dates are also mentioned in the academic calendar
- The Academic Calendar is given to each Department in the first staff meeting
- The institution ensures strict adherence to the academic calendar

2.6 – Student Performance and Learning Outcomes

2.6.1 – Program outcomes, program specific outcomes and course outcomes for all programs offered by the institution are stated and displayed in website of the institution (to provide the weblink)

<http://mpmhcollege.edu.in/result-analysis/>

2.6.2 – Pass percentage of students

Programme Code	Programme Name	Programme Specialization	Number of students appeared in the	Number of students passed in final year	Pass Percentage
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			final year examination	examination	
31	BCom	Accountancy	286	273	95
11	BA	Sociology	57	47	83
11	BA	Gujarati	23	19	83
11	BA	Economics	45	40	89
33	MCom	Accountancy	97	95	98
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2.7 – Student Satisfaction Survey

2.7.1 – Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design the questionnaire) (results and details be provided as weblink)

<http://mpmhcollege.edu.in/student-satisfaction-survey-analysis/>

CRITERION III – RESEARCH, INNOVATIONS AND EXTENSION

3.1 – Resource Mobilization for Research

3.1.1 – Research funds sanctioned and received from various agencies, industry and other organisations

Nature of the Project	Duration	Name of the funding agency	Total grant sanctioned	Amount received during the year
Total	0	0	0	0
No file uploaded.				

3.2 – Innovation Ecosystem

3.2.1 – Workshops/Seminars Conducted on Intellectual Property Rights (IPR) and Industry-Academia Innovative practices during the year

Title of workshop/seminar	Name of the Dept.	Date
No Data Entered/Not Applicable !!!		

3.2.2 – Awards for Innovation won by Institution/Teachers/Research scholars/Students during the year

Title of the innovation	Name of Awardee	Awarding Agency	Date of award	Category
No Data Entered/Not Applicable !!!				
No file uploaded.				

3.2.3 – No. of Incubation centre created, start-ups incubated on campus during the year

Incubation Center	Name	Sponsored By	Name of the Start-up	Nature of Start-up	Date of Commencement
No Data Entered/Not Applicable !!!					
No file uploaded.					

3.3 – Research Publications and Awards

3.3.1 – Incentive to the teachers who receive recognition/awards

State	National	International
0	1	0

3.3.2 – Ph. Ds awarded during the year (applicable for PG College, Research Center)

Name of the Department	Number of PhD's Awarded
0	0

3.3.3 – Research Publications in the Journals notified on UGC website during the year

Type	Department	Number of Publication	Average Impact Factor (if any)
National	English	1	0
National	Gujarati	3	0
International	English	1	0
No file uploaded.			

3.3.4 – Books and Chapters in edited Volumes / Books published, and papers in National/International Conference Proceedings per Teacher during the year

Department	Number of Publication
Commerce	1
English	5
Gujarati	2
Economics	2
Sociology	3
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3.3.5 – Bibliometrics of the publications during the last Academic year based on average citation index in Scopus/ Web of Science or PubMed/ Indian Citation Index

Title of the Paper	Name of Author	Title of journal	Year of publication	Citation Index	Institutional affiliation as mentioned in the publication	Number of citations excluding self citation
0	0	0	2019	0	0	0
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3.3.6 – h-Index of the Institutional Publications during the year. (based on Scopus/ Web of science)

Title of the Paper	Name of Author	Title of journal	Year of publication	h-index	Number of citations excluding self citation	Institutional affiliation as mentioned in the publication
0	0	0	2019	0	0	0
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3.3.7 – Faculty participation in Seminars/Conferences and Symposia during the year :

Number of Faculty	International	National	State	Local
Attended/Seminars/Workshops	0	24	7	2
Presented papers	0	10	4	0
Resource persons	0	0	0	2
No file uploaded.				

3.4 – Extension Activities

3.4.1 – Number of extension and outreach programmes conducted in collaboration with industry, community and Non- Government Organisations through NSS/NCC/Red cross/Youth Red Cross (YRC) etc., during the year

Title of the activities	Organising unit/agency/ collaborating agency	Number of teachers participated in such activities	Number of students participated in such activities
Awareness towards Handwash	YRC	2	6
Awareness towards Cleanliness in Surroundings	YRC	2	7
T. B. Awareness and Clinical Camp	YRC	2	13
Awareness towards Handwash and Cleanliness in Surroundings	YRC	2	12
Shooting of a documentary on Healthy Ageing in the schools and colleges of Ahmedabad	YRC	2	14
A documentary film shooting of the work done in three years in the adopted villageMujpur	YRC	2	11
A Street Play performance on Healthy Ageing	YRC	2	4
Awareness towards Healthy Ageing through Yoga at Jeevan Sandhya Vriddhashram	YRC	2	3
Awareness towards Healthy Ageing through Yoga atPrabandh Vriddhashram	YRC	2	4
Awareness towards Healthy Ageing through Yoga in Community	YRC	2	5
Awareness towards Healthy Ageing through Yoga at Triveni School	YRC	2	5
Office Work To stamp, scan and post the primary health Checkup certificates	YRC	2	22

Office Work for Elderly Health Care Course	YRC	2	8
EAT and MEET Donation of Rs 15000 was done by the college girls to the Mahipatram Rupram Ashram from their earnings through food stalls	ROTARACT	10	56
PASTI se PADHAI	ROTARACT	10	800
Donation in Kerala Flood Relief Account Rs. 90,251	ROTARACT	10	1500
Cleanliness Drive	HPCL	15	42
Free Hb Test of the women of Kujad village	NSS	5	5
Campus Safai	NSS	5	45
Registration of 500 new voters from the college by the NSS Campus Ambassador Trusha Gurung	NSS	2	1
Cancer Awareness Program in Hathijan Village	NSS	1	2
Preparation of Ma Card and Ma Vatsalya Card	NSS	1	2
Annual NSS Camp at Kujad Village	NSS	5	40
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3.4.2 – Awards and recognition received for extension activities from Government and other recognized bodies during the year

Name of the activity	Award/Recognition	Awarding Bodies	Number of students Benefited
0	0	0	0
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3.4.3 – Students participating in extension activities with Government Organisations, Non-Government Organisations and programmes such as Swachh Bharat, Aids Awareness, Gender Issue, etc. during the year

Name of the scheme	Organising unit/Agency/collaborating agency	Name of the activity	Number of teachers participated in such activities	Number of students participated in such activities
Swachhata Pakhwada	HPCL	Drawing and Painting Competition	5	175
Female Health	Sparsh	Sex Education	2	453

Education Programme	Foundation			
Rubella Vaccination	Sparsh Foundation	Vaccination	2	300
Thalassemia Screening	Red Cross society	Blood Test	2	254
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3.5 – Collaborations

3.5.1 – Number of Collaborative activities for research, faculty exchange, student exchange during the year

Nature of activity	Participant	Source of financial support	Duration
Interdisciplinary Lectures (3)	156	College	1
No file uploaded.			

3.5.2 – Linkages with institutions/industries for internship, on-the- job training, project work, sharing of research facilities etc. during the year

Nature of linkage	Title of the linkage	Name of the partnering institution/ industry /research lab with contact details	Duration From	Duration To	Participant
No Data Entered/Not Applicable !!!					
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3.5.3 – MoUs signed with institutions of national, international importance, other universities, industries, corporate houses etc. during the year

Organisation	Date of MoU signed	Purpose/Activities	Number of students/teachers participated under MoUs
No Data Entered/Not Applicable !!!			
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CRITERION IV – INFRASTRUCTURE AND LEARNING RESOURCES

4.1 – Physical Facilities

4.1.1 – Budget allocation, excluding salary for infrastructure augmentation during the year

Budget allocated for infrastructure augmentation	Budget utilized for infrastructure development
400000	461000

4.1.2 – Details of augmentation in infrastructure facilities during the year

Facilities	Existing or Newly Added
Class rooms	Existing
Laboratories	Existing
Seminar Halls	Existing
Classrooms with LCD facilities	Existing
Seminar halls with ICT facilities	Existing

4.2 – Library as a Learning Resource

4.2.1 – Library is automated {Integrated Library Management System (ILMS)}

Name of the ILMS software	Nature of automation (fully or partially)	Version	Year of automation
SOUL	Fully	2.0	2007

4.2.2 – Library Services

Library Service Type	Existing		Newly Added		Total	
Text Books	10283	723796	266	55424	10549	779220
Reference Books	14087	461744	0	0	14087	461744
e-Books	0	0	0	0	0	0
Journals	19	13400	0	0	19	13400
e-Journals	0	0	0	0	0	0
Digital Database	0	0	0	0	0	0
CD & Video	206	14022	0	0	206	14022

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4.2.3 – E-content developed by teachers such as: e-PG- Pathshala, CEC (under e-PG- Pathshala CEC (Under Graduate) SWAYAM other MOOCs platform NPTEL/NMEICT/any other Government initiatives & institutional (Learning Management System (LMS) etc

Name of the Teacher	Name of the Module	Platform on which module is developed	Date of launching e-content
No Data Entered/Not Applicable !!!			
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4.3 – IT Infrastructure

4.3.1 – Technology Upgradation (overall)

Type	Total Computers	Computer Lab	Internet	Browsing centers	Computer Centers	Office	Departments	Available Bandwidth (MGBPS)	Others
Existing	66	38	66	3	3	4	4	10	0
Added	2	15	2	0	0	2	0	0	0
Total	68	53	68	3	3	6	4	10	0

4.3.2 – Bandwidth available of internet connection in the Institution (Leased line)

10 MBPS/ GBPS

4.3.3 – Facility for e-content

Name of the e-content development facility	Provide the link of the videos and media centre and recording facility
No Data Entered/Not Applicable !!!	

4.4 – Maintenance of Campus Infrastructure

4.4.1 – Expenditure incurred on maintenance of physical facilities and academic support facilities, excluding salary component, during the year

Assigned Budget on academic facilities	Expenditure incurred on maintenance of academic facilities	Assigned budget on physical facilities	Expenditure incurred on maintenance of physical facilities
5	551137	3	343792

4.4.2 – Procedures and policies for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc. (maximum 500 words) (information to be available in institutional Website, provide link)

? Contracts have been given to various service providers for the maintenance of the, facilities, equipment etc. ? Infrastructure is maintained and developed by the Trust ? Regular servicing is done by the agencies who have been given the contract ? The contracts are renewed every year ? A Permanent Electrician is hired by the Trust for the upkeep and maintenance of the Electrical equipment ? A Contract is signed with an agency for the maintenance of the computers and other technical instruments ? The institution has its own bore facility and so there is no issue related to water supply. The campus also has the water connections of the municipal corporation ? Aquaguards are installed for clean and pure drinking water

CRITERION V – STUDENT SUPPORT AND PROGRESSION

5.1 – Student Support

5.1.1 – Scholarships and Financial Support

	Name/Title of the scheme	Number of students	Amount in Rupees
Financial Support from institution	Fee Waiving for Economically Weaker, Sports, Cultural, NCC and NSS Achievers	46	41400
Financial Support from Other Sources			
a) National	0	0	0
b) International	0	0	0
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5.1.2 – Number of capability enhancement and development schemes such as Soft skill development, Remedial coaching, Language lab, Bridge courses, Yoga, Meditation, Personal Counselling and Mentoring etc.,

Name of the capability enhancement scheme	Date of implementation	Number of students enrolled	Agencies involved
Soft Skill Development	15/06/2018	1043	College Faculty
Foundation Courses	15/06/2018	1043	College Faculty
Remedial Coaching	15/06/2018	1566	College Faculty
Language Laboratory	15/06/2018	65	Adani Saksham
Yog Teachers Training Programme	15/06/2018	50	Aadarsh Amdavaad
Personal Counselling	15/06/2018	78	College Faculty

Mentoring	15/06/2018	1566	College Faculty
View File			

5.1.3 – Students benefited by guidance for competitive examinations and career counselling offered by the institution during the year

Year	Name of the scheme	Number of benefited students for competitive examination	Number of benefited students by career counseling activities	Number of students who have passed in the comp. exam	Number of students placed
2019	0	0	0	0	0
No file uploaded.					

5.1.4 – Institutional mechanism for transparency, timely redressal of student grievances, Prevention of sexual harassment and ragging cases during the year

Total grievances received	Number of grievances redressed	Avg. number of days for grievance redressal
0	0	2

5.2 – Student Progression

5.2.1 – Details of campus placement during the year

On campus			Off campus		
Name of organizations visited	Number of students participated	Number of students placed	Name of organizations visited	Number of students participated	Number of students placed
07	238	117	00	0	395
View File					

5.2.2 – Student progression to higher education in percentage during the year

Year	Number of students enrolling into higher education	Programme graduated from	Department graduated from	Name of institution joined	Name of programme admitted to
2019	22	BA	Arts	Affiliated Colleges of Gujarat University	MA, B.Ed., L.L.B, MBA
2019	62	BCOM	Commerce	Affiliated Colleges of Gujarat University	M.Com,, B. Ed., MBA, LLB
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5.2.3 – Students qualifying in state/ national/ international level examinations during the year (eg:NET/SET/SLET/GATE/GMAT/CAT/GRE/TOFEL/Civil Services/State Government Services)

Items	Number of students selected/ qualifying
Any Other	0
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5.2.4 – Sports and cultural activities / competitions organised at the institution level during the year

Activity	Level	Number of Participants
Singing Competition	College	59
Painting Drawing Competition	College	16
Rangoli Competition	College	12
Mehendi Competition	College	41
Elocution Competition	College	25
Debate Competition	College	23
Extempore Competition	College	20
Fancy Dress Competition	College	35
Garba Competition	College	500
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5.3 – Student Participation and Activities

5.3.1 – Number of awards/medals for outstanding performance in sports/cultural activities at national/international level (award for a team event should be counted as one)

Year	Name of the award/medal	National/ International	Number of awards for Sports	Number of awards for Cultural	Student ID number	Name of the student
2019	0	National	0	0	0	0
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5.3.2 – Activity of Student Council & representation of students on academic & administrative bodies/committees of the institution (maximum 500 words)

Students Council plays a very important role in the academic and administrative activities of the college They are the part of 1) Admission Committee 2) Cultural Committee 3) Students Welfare Committee 4) Sports Committee 5) NSS Committee 6) NCC Committee 7) Saptadhara Committees 8) Collegiate Womens Development Committee 9) Students Grievance Cell 10) Anti Ragging Committee 11) Anti Ragging Squad 12) Internal Complaint Cell 13) SCT Cell

5.4 – Alumni Engagement

5.4.1 – Whether the institution has registered Alumni Association?

No

5.4.2 – No. of enrolled Alumni:

156

5.4.3 – Alumni contribution during the year (in Rupees) :

7800

5.4.4 – Meetings/activities organized by Alumni Association :

Office Bearers of Alumni Association (New Formation in the Academic Year 201314) Ex Officio: Principal President: Dr. Geeta Gadhvi Secretaries: Ms. Khyati Mehta Prof. Citralekha Banker Dr. Dipti Joshi Prof. Meena Solanki Treasurer: Ms. Kamini Chauhan Alumni Association has been an active and integral part of our Institution. They have always shown their readiness to offer their services whenever the Institution has recalled them. We take pride

in the fact that every year the Alumni members come up with a variety of programmes and extend their intellectual services to our regular students. This Year also they conducted activities in various fields. Activities: ? Alumni Members have been felicitating the students for academic excellence with cash prizes. ? Alumni Members also make efforts to help the current students in seeking jobs. ? Regular meetings are held with the alumni members and their feedbacks are taken to improve the existing educational facilities in the premises ? Ms. Tejal Solanki has been offering her services as English Language Lab Assistant Chart Making Competition on Teachers' Day Date: September 5, 2018
 Winners: First: Bhavya Panchal Sem V B Com Second: Hetal Sharma Sem I B Com Nehal Vaghela Sem V BA Third Kajal Madhavi Sem I B Com Special Prizes: Mansi Chauhan Sem I B Com Jinal Patel Sem V B Com

CRITERION VI – GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 – Institutional Vision and Leadership

6.1.1 – Mention two practices of decentralization and participative management during the last year (maximum 500 words)

1) Effectively Functioning IQAC of the college which has the inclusion and participation of each and every stakeholder of the institution 2) Committees are formed for various Academic and Administrative activities done throughout the year. These committees have teaching and nonteaching members along with students wherever needed.

6.1.2 – Does the institution have a Management Information System (MIS)?

Yes

6.2 – Strategy Development and Deployment

6.2.1 – Quality improvement strategies adopted by the institution for each of the following (with in 100 words each):

Strategy Type	Details
Teaching and Learning	<ul style="list-style-type: none"> o Preparation of the Institutional Calendar in the beginning of the academic year o Preparation of Teaching Plans including Extra and CoCurricular Activities by the Departments o Effective Implementation of the Teaching Plan o Regular Academic Audit and Monitoring by the Head of the Institution o Ensuring Maximum number of Teaching Days o Remedial batches for weak students o Star Batches for the bright students o Advance announcement of the exam, assignments and project dates and strict adherence to them o Absolute transparency in evaluation procedure o MISSION TOWARDS EXCELLENCE for academic, mental, physical and social growth o Analysis of the results after each semester exams and strategy planned for the necessary improvement
Examination and Evaluation	<ul style="list-style-type: none"> o Preparatory Test (MCQ) has been introduced at the college level to make the students acquainted with the exam pattern of the various competitive exams held after graduation o GKIQ test is conducted every year in

	<p>collaboration with Bhavnagar Vikas Vartul to improve the GK of the students</p> <p>o Assignment and Projects given are more activity based than simply written work</p> <p>o The students are assessed through GDs, Quiz, Class Seminars, presentations etc.</p>
Research and Development	<p>o Encouragement provided to the faculty and the students by the Research Committee to undertake research</p> <p>o Research methodology taught to the students at both under graduate and postgraduate level</p> <p>o Assistance provided in preparing Research proposals or even in getting the research articles published</p> <p>o Conducive atmosphere and all possible infrastructural facilities provided in the campus for research</p> <p>o Seed Money and Special Leaves provided for research</p> <p>o College projects are funded by the institution</p> <p>o Appreciation and Felicitation of the achievers in General Meetings or during Annual Programmes</p>
Library, ICT and Physical Infrastructure / Instrumentation	<p>o Open access to the books in the library</p> <p>o Internet Surfing facility in the library</p> <p>o Fully automated facility for issue and return of the books</p> <p>o Two Smart Classrooms</p> <p>o A fully furnished Digital Laboratory for use</p>
Human Resource Management	<p>o Through IQAC</p> <p>o Arrangement of Visiting academic and administrative staff in case of shortage due to noappointment by the government</p> <p>o Staff Credit Society for Loans to the staff members in emergency or need</p> <p>o Financial Help to the family of the members in case of medical emergency or accidental death</p>
Industry Interaction / Collaboration	<p>o Visit to industries for practical exposure</p> <p>o Mo Us with agencies for the placement of the students</p>
Admission of Students	<p>o The admission process is entirely done by the affiliating university</p> <p>o Gujarat University has made the entire process online and transparent. So the college has no role to play in it</p>
Curriculum Development	<p>o Participation of the faculty members in the workshops organized for syllabus formation or amendment by the Board of Studies in each subject</p> <p>o Introduction of several value added courses to support the curriculum for e.g. Gujarati Typing for Core Gujarati students, Tally with GST for the</p>

students of Commerce, MS Office for the all the undergraduates, Workshop on Sahkaar for the Core Economics students, Research Methodology and Internships in NGOs for the Core Sociology students etc.

6.2.2 – Implementation of e-governance in areas of operations:

E-governance area	Details
Planning and Development	Partial
Administration	Partial
Finance and Accounts	Complete
Student Admission and Support	Complete
Examination	Partial

6.3 – Faculty Empowerment Strategies

6.3.1 – Teachers provided with financial support to attend conferences / workshops and towards membership fee of professional bodies during the year

Year	Name of Teacher	Name of conference/ workshop attended for which financial support provided	Name of the professional body for which membership fee is provided	Amount of support
2019	0	0	00	0
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6.3.2 – Number of professional development / administrative training programmes organized by the College for teaching and non teaching staff during the year

Year	Title of the professional development programme organised for teaching staff	Title of the administrative training programme organised for non-teaching staff	From date	To Date	Number of participants (Teaching staff)	Number of participants (non-teaching staff)
No Data Entered/Not Applicable !!!						
No file uploaded.						

6.3.3 – No. of teachers attending professional development programmes, viz., Orientation Programme, Refresher Course, Short Term Course, Faculty Development Programmes during the year

Title of the professional development programme	Number of teachers who attended	From Date	To date	Duration
International Faculty Development Programme	3	15/12/2018	16/12/2018	2
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6.3.4 – Faculty and Staff recruitment (no. for permanent recruitment):

Teaching		Non-teaching	
Permanent	Full Time	Permanent	Full Time

0	0	0	0
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6.3.5 – Welfare schemes for

Teaching	Non-teaching	Students
Staff Credit Society	Staff Credit Society	<ul style="list-style-type: none"> • Scholarships • Other Financial Aid • Book Bank • Fee Waiving for Sports, NCC and NSS students • Regular Health Check Up • Female Health Education programme • Rubella Vaccination • Thalassemia Screening • 18 Vocational and Skill Development Courses (Subsidized or Free) • Coaching for Competitive Exams • Life Skills, Values and Ethics are instilled through various social service activities • Sanitary Pad Incinerator installed in the campus • Allowing the students to earn while they Learn

6.4 – Financial Management and Resource Mobilization

6.4.1 – Institution conducts internal and external financial audits regularly (with in 100 words each)

? Audit of account books is done regularly by the Trust twice in a financial year ? Regular monitoring is done through internal check by the Head of the Institution ? The last audit was done in June 2017 ? No objections have been raised

6.4.2 – Funds / Grants received from management, non-government bodies, individuals, philanthropies during the year(not covered in Criterion III)

Name of the non government funding agencies /individuals	Funds/ Grnats received in Rs.	Purpose
Individuals Mahipatram Rupram Ashram	936329	Fee Waiving
No file uploaded.		

6.4.3 – Total corpus fund generated

936329

6.5 – Internal Quality Assurance System

6.5.1 – Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	No		Yes	Management
Administrative	No		Yes	Management

6.5.2 – Activities and support from the Parent – Teacher Association (at least three)

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• Regular meetings are held every year • Feedback is provided by the parents online for the overall services of the college • Parents also take benefit of the extension activities in the college

6.5.3 – Development programmes for support staff (at least three)

• Training in Tally Software • Yog Training • Training in Gujarati Typing

6.5.4 – Post Accreditation initiative(s) (mention at least three)

Finishing School for the Graduating Students Fashion Designing Certificate Course Aspirants Club

6.5.5 – Internal Quality Assurance System Details

a) Submission of Data for AISHE portal	Yes
b) Participation in NIRF	No
c) ISO certification	No
d) NBA or any other quality audit	No

6.5.6 – Number of Quality Initiatives undertaken during the year

Year	Name of quality initiative by IQAC	Date of conducting IQAC	Duration From	Duration To	Number of participants
No Data Entered/Not Applicable !!!					
No file uploaded.					

CRITERION VII – INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 – Institutional Values and Social Responsibilities

7.1.1 – Gender Equity (Number of gender equity promotion programmes organized by the institution during the year)

Title of the programme	Period from	Period To	Number of Participants	
			Female	Male
Female Health Education Programme	06/08/2018	06/08/2018	450	0
Rubella Vaccination	03/01/2019	03/01/2019	300	10
Thalassemia Screening	26/01/2019	26/01/2019	254	6
Lecture on Safety Against Domestic Violence	14/09/2018	14/09/2018	326	5
Lecture on Self Reliance and Safety for Women	30/07/2018	30/07/2018	223	0
Awareness Towards the Helpline 181 and 1091	01/08/2018	01/08/2018	882	0

7.1.2 – Environmental Consciousness and Sustainability/Alternate Energy initiatives such as:

Percentage of power requirement of the University met by the renewable energy sources

No

7.1.3 – Differently abled (Divyangjan) friendliness

Item facilities	Yes/No	Number of beneficiaries
Physical facilities	Yes	0
Provision for lift	Yes	0
Ramp/Rails	Yes	0
Braille Software/facilities	No	0
Rest Rooms	Yes	0
Scribes for examination	No	0
Special skill development for differently abled students	No	0
Any other similar facility	No	0

7.1.4 – Inclusion and Situatedness

Year	Number of initiatives to address locational advantages and disadvantages	Number of initiatives taken to engage with and contribute to local community	Date	Duration	Name of initiative	Issues addressed	Number of participating students and staff
No Data Entered/Not Applicable !!!							

7.1.5 – Human Values and Professional Ethics Code of conduct (handbooks) for various stakeholders

Title	Date of publication	Follow up(max 100 words)
No Data Entered/Not Applicable !!!		

7.1.6 – Activities conducted for promotion of universal Values and Ethics

Activity	Duration From	Duration To	Number of participants
No Data Entered/Not Applicable !!!			

7.1.7 – Initiatives taken by the institution to make the campus eco-friendly (at least five)

Campus has initiated towards being no plastic zone Flowers are not used in the campus neither in decoration, nor in welcoming the guests The guests are welcomed with books Wet and dry waste is managed and disposed separately All possible efforts are made,like switching off the fans and lights when not in use or turn them on only as many as required, to save electricity

7.2 – Best Practices

7.2.1 – Describe at least two institutional best practices

1) GIRL HEALTH CARE MANAGEMENT 2) NAARI SWAASHRAY KI AUR (Skill Development and Vocational Training)

Upload details of two best practices successfully implemented by the institution as per NAAC format in your institution website, provide the link

www.mpmhcollege.edu.in

7.3 – Institutional Distinctiveness

7.3.1 – Provide the details of the performance of the institution in one area distinctive to its vision, priority and thrust in not more than 500 words

Vision: ? We visualize our Institution as a perfect place for grooming the girl students who challenge the economic and social constraints to attain higher education and train them to become confident, economically selfreliant, cultured and socially committed civilians. Mission: ? To create the conducive environment for the students to, develop the overall personality along with process of attaining knowledge. become economically selfreliant by getting equipped with the latest technology and other life skills and vocational skills. imbibe the qualities like sincerity, social commitment and patriotism. Priority ? To make the girls selfsufficient, economically and emotionally selfdependent Thrust ? To concentrate on introducing more and more vocational or skill development courses

Provide the weblink of the institution

www.mpmhcollege.edu.in

8.Future Plans of Actions for Next Academic Year

- Participation of the college in State Level Ranking Framework (SIRF) on the lines of NIRF for Academic and Administrative Evaluation
- Ensure active participation of the college students in State and National Level Cultural, Sports, NCC, NSS and Academic activities
- Organize a State Level Seminar in CWDC
- Host Sate level Competitions
- Focus more and more on vocational and skill development
- Introduce activities that instill morals, values and ethics
- Encourage teachers to participate and present papers in National and International Seminars and FDPs
- Arrange FDPs for the Administrative staff members